PART FOUR

Pro-Forma Documents for Various Purposes Relating to Canon B 43

Invitations to Ministers and Members of Other Churches

*Draft resolution for the approval of the PCC*

The PCC of ………………………………. meeting on ………………………… passed the following resolution —

That …………………… being a member/minister of the …………………………….., which is a church to which the Canon applies, is invited [to officiate at services (other than baptism, holy matrimony and the Holy Communion)] *or* [to preach] *or* [to assist in the distribution of the Holy Sacrament of the Lord’s Supper to the people at the Holy Communion] [on such occasions as the incumbent may determine] *or* [on a regular basis for an indefinite period] *or* [for a period of ……………….. months and then to be reviewed].

Approved by …….. votes to ………… there being ………….. people present.

Signed: [officer of the PCC] ………………………Date:……………………………..

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*Draft letter seeking approval from an incumbent to the bishop*

I enclose herewith a resolution of the PCC of ………………………………………… in respect of Canon B 43 inviting ………………………………….. to fulfil the functions listed on a regular basis [for an indefinite period] *or* [for a specified period]. After making appropriate enquiries, I am satisfied that ………………………………. is a minister/member in good standing of ……………………………., which is a church to which the Canon applies, and is authorised in that church to perform the functions listed. I should be grateful for your approval for me to make this invitation.

The said person is willing to fulfil these functions.

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Establishing a Local Ecumenical Co-operative Scheme

*Incumbent’s approval*

I, ……………….………….., Incumbent of the benefice of …..…………………… signify my approval to the parish of ………………………… within my benefice *or* part of the parish of ………………………….. within my benefice *or* the parish(es) of my benefice participating in a local ecumenical co-operative scheme with the ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….*[insert names of other churches participating in the scheme]* to be established in accordance with the procedures set out in Canon B 43.

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*PCC approval*

I hereby certify that the PCC of ……………………………….. meeting on ………………………. signified its approval of the proposal that the parish of ………………………………. should participate in a local ecumenical co-operative scheme established in accordance with the provisions of Canon B 43. This approval was signified by ……………. votes to …………….. being a majority of two thirds or more of the ……….. members of the Council present and voting.

Date: ……………………… Signed: ……………….……………….. (PCC Secretary)

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*Parochial Meeting*

At the Annual Parochial Church meeting of the Parish of ……………………………. *or*

At a Special Parochial Church meeting of the Parish of ……………………………. *[delete as appropriate]* the following resolution was passed:

That this meeting signifies its approval to the Parish of …………………………… entering into a local ecumenical co-operative scheme with ……………………………

…………………………………………………………………………………………..

………………………………………………………………………………………….

…………………………………………………………………………………………..*[insert names of other churches participating in the scheme]* in accordance with the provisions of Canon B 43.

Date: ……………………… Signed: …………………………………. (Chair)

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*Bishop’s Agreement*

I ……………………………….. Bishop of ………………………… hereby designate the parish of ……………………………………… as participant in the local ecumenical co-operative scheme with …………………………………………………..

…………………………………………………………………………………………..

…………………………………………………………………………………………..

…………………………………………………………………………………………..*[insert names of other churches participating in the scheme]*

I hereby give approval for this project for a …………..… *[insert* *number]* year period from ………………………. *[insert date]* subject to a proper evaluation and report during the year preceding expiry so that consideration may then be given to the extension of the project.]

*or*

for an indefinite period (subject to periodic review every ……………… *[insert number]* years).

Signed: ………………………………….. Dated: ……………………………

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